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NOTICE TO CONTRACTORS:

In 2014, the Novato Unified School District elected to become subject to the California Uniform Construction Cost Accounting Commission Procedures. Per Section 22034(a) of the Public Contract Code, the Novato Unified School District maintains a database of contractors interested in bidding on District public works projects. All licensed contractors must submit information for the inclusion on the District's list of qualified bidders for the 2018 calendar year, even if you submitted your information last year. This form needs to be updated each year.

This Notice requires contractors to provide the name and address to which a Notice to Bid or Request for Proposal should be mailed along with the information provided by the vendor on the attached sheet. The form can be mailed or faxed to the Facilities Office as stated on the attached form.

A contractor may have their firm added to the Novato Unified School District's contractor list at any time by providing the required information. [The form can also be downloaded from the district website at www.nusd.org under departments/maintenance-operations-and-facilities/contractor-information/](http://www.nusd.org/departments/maintenance-operations-and-facilities/contractor-information/). If you have any questions, please call me at 415.892.1596. Thank you

Sincerely,

Mark Silva  
Director of Maintenance, Operations and Transportation  
Novato Unified School District

*Engage. Inspire. Empower.*