NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees
August 06, 2019 6:00 PM
Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:00 PM:

Present:
Ms. Debbie Butler
Mr. Tom Cooper
Ms. Diane Gasson
Mr. Derek Knell
Mr. Greg Mack
Mr. Ross Millerick

Absent:
Ms. Maria Aguila

1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Superintendent, Kris Cosca) Employees Organization: California School Employees Association (CSEA)

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 p.m.
None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.
President Butler called the Board meeting to order at 7:02 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:02 p.m.

6.a. Board Action in closed session must be reported in open session
President Butler announced that Trustee Aguila is absent. Trustee Cooper to serve as Vice-President/Clerk for the meeting.

Vice-President/Clerk Cooper reported on action taken in closed session:

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Superintendent) Employees Organization: California School Employees Association (CSEA) - Information only

c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295 - Information only

7. APPROVAL OF AGENDA - 7:04 p.m.

7.a. Motion Passed: A motion to approve the Agenda, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Ross Millerick and a second by Mr. Gregory Mack.

Absent  Ms. María Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:08 p.m.

President Butler requested item "14.b" Personnel Actions of August 6, 2019, be amended with addendum.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda with the addendum, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absent  Ms. María Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

10. ANNOUNCEMENTS: BOARD AND SUPERINTENDENT - 7:00 p.m.
10.a. Questions, Comments and Announcements: Board and Superintendent

TRUSTEE ANNOUNCEMENTS:
• Kris Cosca was welcomed as new Superintendent.
• Trustee spent time with IT team implementing technology.
• All campuses toured by Trustee. Great progress made by the Grounds crew.
• Ellen Christensen-Denton was welcomed as new Executive Assistant to Superintendent and Board of Trustees.
• Feedback events for community members being implemented by Trustee.
• "Aim High" summer school visiting day was made by Trustee.

SUPERINTENDENT ANNOUNCEMENTS:
• Superintendent welcomed the following new administrators:
  o Jonathan Ferrer, Assistant Superintendent, HR
  o Angela Kriesler, Director of Special Education
  o Deanna Scott, Assistant Director of Special Education
  o Cath Nam, Rancho Elementary Principal
  o Rhonda Flemming, Multi-Tiered Systems of Support
  o Katie Cobb-von Hussen, Prevention Coordinator
  o Neil Rauschhuber, Interim Maintenance & Operations Facilities Director
  o Sue Brooks, Interim Food Services Director

11. NON-AGENDA PUBLIC COMMENT - 7:20 p.m.

11.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.
• Several community members commented on:
  o San Marin High School baseball field current condition
  o Air conditioning needed at Lu Sutton Elementary School, Rancho Elementary School, and Novato High School
  o Classroom placement for personalized learning environments at Loma Verde Elementary School

12. STAFF REPORTS - 7:25 p.m.

12.a. 2022 Curriculum and Instruction Plan from Education Services
Amie Carter, Assistant Superintendent, Education Services, presented a strategic plan to help guide the district to meet the challenges of the next three years. Three district goals, in collaboration with principals, have been identified as Culture of Caring, Culture of Competence, and Culture of Excellence. Trustees asked questions and Dr. Carter clarified. Trustees requested that the PowerPoint presentation be posted on the NUSD website.

12.b. Measure G Bond Series B Issuance Timeline
Yancy Hawkins, Assistant Superintendent, Business & Operations, highlighted dates for upcoming Measure G Bond issuances. On February 14, 2017, the Board approved Resolution 24-2016/2017 authorizing the issuance of $51 million in Series A bonds. The Series A bonds closed on March 30, 2017. Series A was the first of four scheduled issuances for Measure G. The three subsequent issuances (Series B, C, and D) are currently projected for: fall of 2019 (Series B), 2021 or 2022 (Series C), and 2024 or 2025.
The Series B Issuance is currently scheduled to close on October 16, with bids received on October 2. The issuance is currently projected at $53 to $55 million.

13. DISCUSSION/ACTION - 7:55 p.m.

Kris Cosca, Superintendent, reported on approving the Grand Jury’s report on vaping. Trustees requested getting this information to parents through the NUSD website as well as scheduling parent information sessions. Trustees asked if any Board policies need to be updated.

Motion Passed: A motion for approval for the Grand Jury report entitled "Vaping: An Under-the-Radar Epidemic" passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Thomas Cooper and a second by Mr. Gregory Mack.
Absent Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

Kris Cosca, Superintendent, reported on approving the Grand Jury’s report on School Resource Officers. Trustees requested getting this information posted to the NUSD website.

Motion Passed: A motion for approval for the Grand Jury report entitled "School Resource Officers Revisited" passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Derek Knell and a second by Mr. Ross Millerick.
Absent Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

13.c. Repeal of Board Policy (BP), Administrative Regulation (AR) and Exhibit (E) 7325
San Marin High School Lights and Public Address System
Yancy Hawkins, Assistant Superintendent, Business and Operations, reported that in January of 2019, the Superior Court in Marin ordered the District to recirculate limited portions of the EIR and include some additional information and clarification. On July 24, 2019, the Partially Revised Draft EIR was released for public comment. For there to be no conflict between Board Policy and the Partially Revised Draft EIR, the District must repeal BP, AR and E 7325. Once the CEQA process is complete, and if the project is approved, the Board may consider approving a BP, AR and E for the use of the San Marin Stadium Lights.
Motion Passed: A motion to repeal Board Policy (BP), Administrative Regulation (AR) and Exhibit (E) 7325 San Marin High School Lights and Public Address System passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Derek Knell and a second by Mr. Ross Millerick.
Absent        Ms. Maria Aguila
Yes           Mrs. Debbie Butler
Yes           Mr. Thomas Cooper
Yes           Mrs. Diane Gasson
Yes           Mr. Derek Knell
Yes           Mr. Gregory Mack
Yes           Mr. Ross Millerick

13.d. Approve Employment Agreement for the Assistant Superintendent of Human Resources
Kris Cosca, Superintendent, reported on approving the new Assistant Superintendent of Human Resources, Jonathan Ferrer.

Motion Passed: A motion for approval of the Employment Agreement for the Assistant Superintendent of Human Resources, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Ross Millerick and a second by Mr. Gregory Mack.
Absent        Ms. Maria Aguila
Yes           Mrs. Debbie Butler
Yes           Mr. Thomas Cooper
Yes           Mrs. Diane Gasson
Yes           Mr. Derek Knell
Yes           Mr. Gregory Mack
Yes           Mr. Ross Millerick

13.e. Resolution 05-2019/2020 To Establish Tax Levy for Measure G Series B Issuance
Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on establishing a tax levy for the Measure G Series B issuance.

Motion Passed: A motion for approval of Resolution No. 05-2019/2020 to establish a tax levy for Measure G Series B Issuance, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Absent        Ms. Maria Aguila
Yes           Mrs. Debbie Butler
Yes           Mr. Thomas Cooper
Yes           Mrs. Diane Gasson
Yes           Mr. Derek Knell
Yes           Mr. Gregory Mack
Yes           Mr. Ross Millerick

14. CONSENT: All items approved by a single action - 8:55 p.m.

14.a. Minutes of the Regular Meeting of June 18, 2019

Motion Passed: A motion for approval of the Regular Meeting minutes of June 18, 2019, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.
Absent  Ms. Maria Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

14.b. Approve Personnel Actions of August 6, 2019

Motion Passed: A motion to approve the Consent Agenda with addendum for item "14.b" Personnel Actions of August 6, 2019, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absent  Ms. Maria Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

14.c. Approve Education Services Agreements for Existing and New Contracted Services for 2019-2020

Motion Passed: A motion for approval of the Education Services Agreements for Existing and New Contracted Services for 2019-2020, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absent  Ms. Maria Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

14.d. Resolution No. 01-2019/2020 Local Assignment Notification

Motion Passed: A motion for approval of Resolution No. 01-2019/2020 Local Assignment Notification, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absent  Ms. Maria Aguila
Yes    Mrs. Debbie Butler
Yes    Mr. Thomas Cooper
Yes    Mrs. Diane Gasson
Yes    Mr. Derek Knell
Yes    Mr. Gregory Mack
Yes    Mr. Ross Millerick

14.e. Review and Approve Updated Board Bylaws and Exhibits 9321 and 9321.1

Motion Passed: A motion for approval of Updated Board Bylaws and Exhibits 9321 and
9321.1, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.
Absent Ms. María Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

14.f. Change Order #1 to the Building M HVAC Replacement Contract at San Jose MS

Motion Passed: A motion for approval of Change Order #1 to the Building M HVAC Replacement Contract at San Jose MS, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.
Absent Ms. María Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

14.g. Notice of Completion (NOC) for the Building M HVAC Replacement Project at San Jose MS

Motion Passed: A motion for approval of the Notice of Completion (NOC) for the Building M HVAC Replacement Project at San Jose MS, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.
Absent Ms. María Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

14.h. Resolution No. 02-2019/2020 Approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with Robert A. Bothman Construction (Bothman) for the Athletic Fields Complex (AFC) Project at Novato HS

Motion Passed: A motion for approval of Resolution No. 02-2019/2020 approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with Robert A. Bothman Construction (Bothman) for the Athletic Fields Complex (AFC) Project at Novato HS, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.
Absent Ms. María Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
14.i. Resolution No. 03-2019/2020 Approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with Wright Contracting, LLC (Wright) for the Center for the Sciences Project at Novato HS

Motion Passed: A motion for approval of Resolution No. 03-2019/2020 approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with Wright Contracting, LLC (Wright) for the Center for the Sciences Project at Novato HS, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absents: Ms. Maria Aguila
Yes: Mrs. Debbie Butler
Yes: Mr. Thomas Cooper
Yes: Mrs. Diane Gasson
Yes: Mr. Derek Knell
Yes: Mr. Gregory Mack
Yes: Mr. Ross Millerick

14.j. Resolution No. 04-2019/2020 Approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with BHM Construction, Inc. (BHM) for the STEM Project at San Marin HS

Motion Passed: A motion for approval of Resolution No. 04-2019/2020 approving the Total Base Rent (TBR) Amount in the Lease-Leaseback (LLB) Agreement with BHM Construction, Inc. (BHM) for the STEM Project at San Marin HS, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absents: Ms. Maria Aguila
Yes: Mrs. Debbie Butler
Yes: Mr. Thomas Cooper
Yes: Mrs. Diane Gasson
Yes: Mr. Derek Knell
Yes: Mr. Gregory Mack
Yes: Mr. Ross Millerick

14.k. Authorize Purchase of a Wheelchair Accessible School Bus

Motion Passed: A motion for approval to authorize Purchase of a Wheelchair Accessible School Bus, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

Absents: Ms. Maria Aguila
Yes: Mrs. Debbie Butler
Yes: Mr. Thomas Cooper
Yes: Mrs. Diane Gasson
Yes: Mr. Derek Knell
Yes: Mr. Gregory Mack
Yes: Mr. Ross Millerick
14.i. Approve Gifts or Donations to the District per Board Policy 3290

**Motion Passed:** A motion for approval of Gifts or Donations to the District per Board Policy 3290, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

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14.m. Approve Disposal of Obsolete Property/Equipment

**Motion Passed:** A motion for approval of Disposal of Obsolete Property/Equipment, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

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14.n. Approve Disposal of Obsolete Textbooks/Instructional Materials

**Motion Passed:** A motion for approval of Disposal of Obsolete Textbooks/Instructional Materials, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

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14.o. Ratify Warrant Register for Warrants Issued June 15, 2019 Through July 31, 2019

**Motion Passed:** A motion to ratify Warrant Register for Warrants Issued June 15, 2019 Through July 31, 2019, passed by a vote of 6-0, 1 absent. Passed with a motion by Mr. Gregory Mack and a second by Mr. Ross Millerick.

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15. ADJOURNMENT - 9:00 p.m.

President Butler announced the next Regular Board meeting will be August 20, 2019.

The meeting was adjourned at 9:27 p.m.

WITNESSED: ________________________________

Vice President/Clerk of the Board of Trustees

Attested to on this 20th day of August 2019.