NOVATO UNIFIED SCHOOL DISTRICT  
REGULAR Meeting of the Board of Trustees  
October 1, 2019 6:00 PM  
Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:00 PM:

Present:
Ms. Maria Aguila  
Mrs. Debbie Butler  
Mr. Thomas Cooper  
Mrs. Diane Gasson  
Mr. Derek Knell  
Mr. Gregory Mack  
Mr. Ross Millerick

1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.  
President Butler called the Board meeting to order at 6:05 p.m.

Trustee Mack connected via conference call from Loews Atlanta Hotel, Room 943, 1065 Peachtree Street NE, Atlanta, GA 30309.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §§54957 and §§54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §§54957 and §§54957.6: Public Employee Evaluation - Superintendent

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 p.m.  
None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.  
President Butler called the Board meeting to order at 7:06 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:02 p.m.
6.a. Board Action in closed session must be reported in open session
Vice-President/Clerk Aguila reported on action taken in closed session:

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code § 54957 and § 54957.6: Conference with Labor Negotiators (Yancy Hawkins, Assistant Superintendent, Business & Operations) Employees Organization: Novato Federation of Teachers (NFT) - Information only

c. With respect to every item of business to be discussed in closed session pursuant to Gov Code § 54957 and § 54957.6: Public Employee Evaluation - Superintendent - Information only

7. APPROVAL OF AGENDA - 7:04 p.m.

7.a. The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

President Butler requested the Agenda be approved.

Motion Passed: A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:08 p.m.

9.a. All Consent items approved by a single action
President Butler asked for a motion to approve the Consent Agenda.

Motion Passed: A motion to approve the Consent Agenda passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
10. STUDENT PRESENTATIONS - 7:10 p.m.

10.a. Novato High School - Culture of Caring
Novato High School’s Assistant Principal Michelle Cortez, along with Novato High School students, presented their Wellness campus initiatives in support of all students. Efforts include a dedicated space for Wellness support called the "EAST Annex," which is a space for Emotional and Social teams (EAST) to meet, drop in services for rest, relaxation, and recharging, Yoga as a Physical Education class that fulfills the P.E. requirement, Wellness Week initiatives in the fall, winter, and spring, and more. Ms. Cortez thanked the teachers for supporting the efforts of bringing Wellness to students and also thanked Novato High families for financially supporting mental health initiatives. President Butler and Trustees commended the students for bringing Wellness efforts to their campus.

11. ANNOUNCEMENTS: BOARD AND SUPERINTENDENT - 7:20 P.M.

TRUSTEE ANNOUNCEMENTS
- Reported that Sonic has begun the build out of a dark fiber connection running between the FANS warehouse on Olive Ave. and Marin County Office of Education. This connection will facilitate increased internet bandwidth for the district.
- Attended College of Marin retreat on Public Housing for Teachers. College of Marin is investigating the possibility of putting housing on the Indian Valley campus. It was requested that the Superintendent to stay connected as those opportunities become available.
- September’s most recent Gab with Gasson provided small group meetings with community members. Next meeting is on Thursday, October 17, 2019 at 5:30 PM at Vintage Oaks Starbucks.
- Attended Special Education Parent Committee meeting. Expressed gratitude to new the parents, principals, and teachers who attended.
- Attended Census 2020 Novato subcommittee. Committee will reach out to NUSD in the future. Anyone is welcome to join the committee.
- Attended Equity Blueprint Committee meeting.
- Attended Modeling the Way event honoring four employees this month.
- Attended “Meet the Teachers” event at Marin Oaks High School.
- Attended Mill Valley community meeting on vaping and cannabis.
- Attended film screening at Novato High School called "Edge of Success" followed by a Mental Health Awareness and Suicide Prevention forum and panel discussion.

STUDENT ANNOUNCEMENTS:
- DJ Straten, a Marin Oaks High School senior, shared that their Team Building Day was successful in helping students get to know each other. Marin Oaks is partnering with the California Film Institute, and they are providing movie tickets and transportation for all students to an upcoming film screening. Enrichment classes are going well including: Meditation, Dirt Club, Gender Sexuality Alliance club (second year as a club), and the Garden Club. Bridges students are applying for College of Marin.
courses for next quarter. Four Marin Oak student athletes are playing sports at Novato High School.

- Jordan Hovey, a Novato High School senior, shared that the Marin School of the Arts (MSA) Book Passage event was successful. The MSA Film Challenge is on October 5, 2019. MSA holds tours every Thursday for 8th graders. MSA Divine Wine fundraiser will be on October 12, 2019. The Big Band Dance is on October 25, 2019. On Wednesdays in October, Novato High students and staff “Wear Pink for Breast Cancer Awareness” month. Saturday Academy starts on October 12, 2019. Leadership will work on Homecoming projects on these Saturdays. JROTC is holding a pie fundraiser in October and November. The College and Career Center has many college presentations during Office Hours which students appreciate so that they don’t miss class.

- Elizabeth DeRulvo, San Marin junior. Absent from the meeting.

12. NON-AGENDA PUBLIC COMMENT - 7:30 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

- Novato Federation of Teachers (NFT) president spoke about transferring money from the professional development budget line item to the classrooms, requested that funds be spent in the classroom instead of at the district office, and requested a budget analysis.
- NUSD teachers spoke about NFT’s request for a 7% raise and the district’s offer of 1% raise, elementary class sizes being too big, split classes being too large, inequities in serving marginalized students, budget report showed cuts that could be used for raises for teachers, Novato cost of living as it relates to salaries, and requesting a board policy be created to address elementary grade level split classrooms.
- NUSD parent spoke about Special Education student concerns related to the timing of assessments and the inclusion of students based on assessments.
- NUSD parent and NUSD student spoke about 504 violations with regards to the lack of nurses at Novato High School affecting students with diabetes.
- NUSD student spoke about full classrooms and teacher management of classroom overcrowding with students left to fend for themselves as teachers triage those students with the highest needs in the classroom.
- California of Federation of Teachers spoke in support of NFT teachers and their demands.
- Community member from Parent Advocacy Coalition (PAC) Marin thanked PTA, North Marin Council, 16th District PTA, and the Superintendent for meeting with PAC Marin and for their support in making the inclusion of PAC families a priority. PAC Marin continues to seek inclusion opportunities for PAC Marin students on all campuses. All are welcome to join PAC Marin.

President Butler asked Superintendent Cosca to follow-up on nursing shortage at Novato High School.

13. PUBLIC HEARING - 8:00 p.m.
President Butler opened the Public Hearing at 8:17 p.m.
President Butler closed the Public Hearing at 8:18 p.m.

14. DISCUSSION/ACTION - 8:10 p.m.

Amanda Davis, Coordinator, Teaching & Learning, reported that all sites had received the instructional materials needed for the 2019-2020 school year. No Williams Act complaints were issued in the 2018-2019 school year.

Trustees asked for follow-up regarding NOVA’s resolution stating they were missing some instructional materials.

Motion Passed: A motion to approve Resolution No. 13-2019/2020 Williams Act Sufficiency of Instructional Materials passed by a vote of 7-0 with a note to confirm that NOVA has instructional materials. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.
Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

14.b. District Elections/Proposed Trustee Area Maps
Kris Cosca, Superintendent, introduced Larry Ferchaw from Cooperative Strategies. Mr. Ferchaw presented criteria for trustee area consideration and explained that the District is required to look at the Trustee maps every ten years. The district map that is voted in by the Trustees will be used for the 2020 School Board election. After the upcoming census, adjustments to the maps may be made. Mr. Ferchaw will bring sequencing scenarios for district elections to the next meeting.

After discussions, Trustees removed District Maps 1-4, 5, and 6 from consideration. The remaining maps that were discussed were 4a, 4b, and 7. Mr. Ferchaw clarified that map 7 needs a slight modification and will be presented at the next Public Hearing. The Board will review additional maps along with 4a, 4b, and 7 based on comments received from the Trustees and the community.

Public Hearing #4 regarding the District Maps will be on October 15, 2019 at the Regular Board meeting.

PUBLIC COMMENT
- Novato community member commented in support of maps 4b and 7 with modifications.
- Novato community member spoke regarding concerns that the district maps maintain qualified, motivated, and connected Trustees, that each district should have an active school within the area as a place where parents might come to represent the district, and would not recommend having more than one district without a trustee.
• NUSD teacher commented on keeping Lynwood community together so that they are not lost in another district. Trustees Cooper and Gasson excused themselves from the meeting at this time.

14.c. Approve the California School Employees Association’s (CSEA) Initial Proposal to Reopen Contract Negotiations with Novato Unified School District (NUSD) for 2019-2020

Yancy Hawkins, Assistant Superintendent, Business & Operations, presented on behalf of Jonathan Ferrer, Assistant Superintendent, Human Resources. CSEA’s initial interests for the 2019-2020 school year. NUSD’s interests will be brought to the Trustees on October 15, 2019 to open negotiations with CSEA.

Motion Passed: A motion to approve the California School Employees Association’s (CSEA) Initial Proposal to Reopen Contract Negotiations with Novato Unified School District (NUSD) for 2019-20 passed by a vote of 5-0. 2 absent Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Mr. Thomas Cooper
Absent Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

14.d. Review and Approve Marin County Office of Education Recommended Revisions to the Local Accountability Control Plan (LCAP)

County Office of Education (MCOE) asked NUSD to enhance two sections of the Local Accountability Control Plan (LCAP): Budget Overview for Parents and Demonstration of Increase or Improved Services. Revisions for clarity have been sent to MCOE and they have issued high praise for the enhancements and have stated that they meet their expectations. NUSD feels confident that our LCAP will be adopted at MCOE’s October 8, 2019 meeting.

Trustees asked clarifying questions.

PUBLIC COMMENT

• NUSD teacher commented on clarifying and revising some of the LCAP goals and actions including the Community Liaison for Spanish-speaking families at each site, class sizes of 4th and 5th grade, ensuring students have high quality math and ELA instruction, and adding language that states schools are “failing to exceed state average gains.”

Motion Passed: A motion to approve Marin County Office of Education Recommended Revisions to the Local Accountability Control Plan (LCAP) passed by a vote of 5-0. 2 absent. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Mr. Thomas Cooper
Absent Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes       Mr. Gregory Mack
Yes       Mr. Ross Millerick

15. STAFF REPORTS - 9:05 p.m.
Trustee Mack excused himself from the meeting at this time.

15.a. California School Dashboard Local Indicators
Amie Carter, Assistant Superintendent, Education Services, presented the district's self-assessment and rating for the California School Dashboard Local Indicators. The Dashboard's purpose is to understand student progress and achievement in the context of the state's priorities. NUSD will upload this self-reflection onto the California Dashboard site. When the state completes the task we will be able to see our local indicators and the state indicators.

PUBLIC COMMENT
- NUSD teacher comment on sewage problem at Olive as missing from the Dashboard presentation.

Trustee asked for the topic to be brought back at a future meeting. Superintendent Cosca will follow up on the sewage issue at Olive.

15.b. Commercial Viability of Leasing the District Office
Yancy Hawkins, Assistant Superintendent, Business & Operations, provided an overview of the commercial viability of leasing the District Office. In 2018-2019, NUSD's Elementary School Size Committee asked the district to look into the possibility of moving the district office staff to Ilii or another location in order to cut costs. Michael Hooper of Campus Property Group was hired to report on the potential of leasing the District Office. Excluding the Fireman's Fund site, Novato has a 44% vacancy rate for Class A and Class B space. The District Office is Class B space. The District Office building is designed for a single-tenant user. Significant costs would ensue if it were to house multiple tenants. The building lacks adequate parking with a 3 to 1 ratio when the attractive ratio is 4 to 1. Mr. Hooper's report ultimately stated that while the District Office is in generally good condition, it would be a challenge to lease the space at the current market rent for Class B space.

Trustees commented and thanked the committee for coming up with creative ideas to cut costs.

16. CONSENT: All items approved by a single action

16.a. Minutes of the Regular Meeting of September 17, 2019

Motion Passed: A motion to approve the Minutes of the Regular Meeting of September 17, 2019 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes       Ms. Maria Aguilá
Yes       Mrs. Debbie Butler
Yes       Mr. Thomas Cooper
Yes       Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.b. Approval of Personnel Actions of October 1, 2019

**Motion Passed:** A motion to approve the Personnel Actions of October 1, 2019 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.c. Approval of Updated Board Meeting Dates for 2019-2020

**Motion Passed:** A motion to approve the Updated Board Meeting Dates for 2019-2020 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.d. Approval of Classified Job Description for School Site Program Specialist

**Motion Passed:** A motion to approve the Classified Job Description for School Site Program Specialist passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.e. Approval of Certificated Job Description for Teacher On Special Assignment Tobacco Use Prevention (TUPE) Coordination

**Motion Passed:** A motion to approve the Certificated Job Description for Teacher on Special Assignment Tobacco Use Prevention (TUPE) Coordination passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick


Motion Passed: A motion to approve Resolution No. 14-2019/2020 Red Ribbon Week passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

16.g. Approval of Resolution No. 15-2019/2020 Proclaiming October as Bullying Prevention Month

Motion Passed: A motion to approve Resolution No. 15-2019/2020 Bullying Prevention Month passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

16.h. Approval of Updated California Environmental Quality Act (CEQA) Final Initial Study (IS)/Mitigated Negative Declaration (MND) for the Proposed STEM Building and Performing Arts Center (PAC) Projects at San Marin HS

Motion Passed: A motion to approve Updated California Environmental Quality Act (CEQA) Final Initial Study (IS)/Mitigated Negative Declaration (MND) for the Proposed STEM Building and Performing Arts Center (PAC) Projects at San Marin High School passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.i. Acceptance of the Marin Schools Insurance Authority Investment Program

Motion Passed: A motion to accept the Marin Schools Insurance Authority Investment Program passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. María Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.j. Approval of CogAT GATE Identification Assessment Budget

Motion Passed: A motion to approve CogAT GATE Identification Assessment Budget passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. María Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.k. Approve a One-Year Contract with Clark Consulting and Training for High-Impact English Language Instructional Initiative

Motion Passed: A motion to approve One-Year Contract with Clark Consulting and Training for High-Impact English Language Instructional Initiative passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. María Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.l. Approval of Proposal for Multi-Tiered System of Supports Partnership with West Ed

Motion Passed: A motion to approve Proposal for Multi-Tiered System of Supports Partnership with West Ed passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell
and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.m. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

Motion Passed: A motion to approve Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153 passed by a vote of 7-0.
1. Loma Verde Elementary, 5th Grade, Alliance Redwoods, March 3-6, 2020
2. Rancho Elementary, 5th Grade, Alliance Redwoods, March 3-6, 2020

Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.n. Approval of Gifts or Donations to the District per Board Policy 3290

Motion Passed: A motion to approve Gifts or Donations to the District per Board Policy 3290 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. Maria Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
Yes  Mr. Gregory Mack
Yes  Mr. Ross Millerick

16.o. Approval to Dispose of Obsolete Property/Equipment

Motion Passed: A motion to approve the Disposal of Obsolete Property/Equipment passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes  Ms. María Aguila
Yes  Mrs. Debbie Butler
Yes  Mr. Thomas Cooper
Yes  Mrs. Diane Gasson
Yes  Mr. Derek Knell
16.p. Approval to Dispose of Obsolete Textbooks/Instructional Materials

Motion Passed: A motion to approve the Disposal of Obsolete Textbooks/Instructional Materials passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

16.q. Ratify Warrant Register for Warrants Issued September 12, 2019 Through September 25, 2019

Motion Passed: A motion to ratify Warrant Register for Warrants from September 12, 2019 through September 25, 2019 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.
Yes Ms. Maria Agulla
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mrs. Diane Gasson
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick

17. ADJOURNMENT - 9:40 p.m.

17.a. The Board believes that late night meetings deter public participation, can affect the Board’s decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda, will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

President Butler announced the next Regular Board meeting will be October 15, 2019.

The meeting was adjourned at 9:57 p.m.

WITNESSED: [Signature]
Vice President/Clerk of the Board of Trustees

Attested to on this 15th day of October 2019.