1. CALL TO ORDER AND ROLL CALL - 6 PM
   President Butler called the meeting to order at 6 PM.
   All Trustees present except Trustee Millerick.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 PM
   a. Announcement - Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.
   
   b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §48918 (c): Consider Stipulated Agreements for Expulsion - Student #100050798
   
   c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)
   
   d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)
e. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295

f. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel – Anticipated Litigation

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 PM
   None

5. CALL TO ORDER AND ROLL CALL - 7 PM
   President Butler called the meeting to order at 7:06 PM.
   Superintendent Cosca is attending Novato City Council's meeting and will join the NUSD meeting in progress.

   a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:02 PM

   a. Board Action in closed session must be reported in open session
   b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §48918 (c): Consider Stipulated Agreements for Expulsion - Student #100050798

   On Tuesday, January 14, 2020, the Novato Unified School District Board of Trustees met in closed session to review the Administrative Hearing Panel's recommendation on an expulsion of student #100050798. Based on the review of the Panel's recommendation, Trustee Knell made the motion to expel the student to Marin County Office of Education's Marin Community School for one year from the date of this meeting for the following Ed Code Violations 48915 (a) (2) 48900 (c). Trustee Gasson seconded the motion.
   Rollcall vote is:

   • Trustee Aguila - Aye
   • Trustee Butler - Aye
   • Trustee Cooper - Aye
   • Trustee Gasson - Aye
   • Trustee Knell - Aye
   • Trustee Mack - Aye
   • Trustee Millerick - Absent

   c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - Gave direction

   d. With respect to every item of business to be discussed in closed session pursuant to
Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - Gave direction

e. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295 - Did not discuss

f. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Anticipated Litigation - Did not discuss

7. APPROVAL OF AGENDA - 7:04 PM

a. The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.
   President Butler requested the Agenda be approved.
   Motion made by: Thomas Cooper
   Motion seconded by: Derek Knell
   Voting
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Ross Millerick - Absent

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 PM

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.
   None

9. APPROVAL OF CONSENT AGENDA - 7:08 PM

a. All Consent items approved by a single action
   President Butler asked for a motion to approved the Consent Agenda.
   Student Representative Eva Gogas requested to pull Consent Item 15c for clarification.
   President Butler will meet with the student board members to go over the updated Board Policy with regards to student representatives.
   President Butler recognized two NUSD retirees who are listed on the Personnel Actions under Consent.
• Keith Bergman retired in December 2019 as an elementary PE teacher. Keith instituted "Schools in Motion" at the elementary schools, a successful and worthwhile initiative to get students moving at the start of their day.

• Janice Blair will be retiring at the end of January 2020 as the Registrar at San Marin High School. Janice was a dedicated Novato Unified parent, PTA member, as well as a valued NUSD employee.

• President Butler thanked them both for their service to NUSD.

Trustee Knell made a motion to approve the Consent Agenda excluding Item 15c.
Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

10. STUDENT PRESENTATION - 7:10 PM

a. Olive Elementary School, Culture of Caring & Culture of Excellence
   Olive Elementary School Principal Elizabeth Olinyk presented on behalf of Olive Elementary School Teacher Francine Rozoff who lost her voice prior to the Board Meeting. Principal Olinyk thanked Marcus Okun for his time volunteering to helping Mrs. Rozoff and the Olive 5th grade students who are a part of the Olive Video Team. The students presented a collection of videos created by the Olive Video Team demonstrating their media skills as an example of how Olive Elementary School is building a Culture of Caring through their documentaries, videos, and broadcasts.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:20 PM

a. Questions, Comments and Announcements
   Trustee Announcements
   • Will be attending Joint Legislative Advisory Committee (JLAC) in Sacramento on January 23, 2020
   • Attended CA PTA Legislative Conference in Sacramento representing 16th District PTA along with representatives from San Ramon, San Marin, Lu Sutton, San Jose, and Sinaloa
   • Gab with Gasson postponed due to Staff Development Day
   • Attended Lynwood Elementary School Dual Immersion Committee Meeting
   • Attended Golden Bell Committee Meeting
   • Attended Rancho Elementary School's "Reading in Pajamas Night"
   • Attended 27th Annual Heart of Marin Awards. NUSD students were in attendance as well. NHS student Jordan Hovey was a presenter. Andrea Martinez of San Marin High School received Volunteer of the Year award.
Superintendent Announcements

- Superintendent Cosca is attending the Novato City Council meeting and will be joining the NUSD meeting in progress.

Student Announcements

**DJ Straiten - Marin Oaks High School**

- Students are working with ArtWorks and Stop Now
- Students are starting College of Marin classes soon
- Culinary Academy catered NUSD event with great reviews

**Eva Gogas - Novato High School**

- Student vs. staff sports continue to be successful
- Coin war started between grade levels. Donations go to Sonoma County Resilience Fund for those affected by fires
- Club Fairs are starting soon
- Link Crew, Leadership, AVID, and Yearbook are accepting applications
- Jan. 24-25, 2020 Student Choreography Showcase
- Students will be attending the Folsom Jazz Festival on January 25, 2020
- Winter Formal is February 1, 2020
- Annual Wellness Week will be Feb. 10-14, 2020

**Linnea Pedersen - San Marin High School (filling in for Elizabeth DeRuvo)**

- Winter Dance is January 24, 2020
- Water stations are being installed
- Pitti Scholarship will be announced this week during basketball
- "Do Good Be Kind Club" is planning Kindness Week

12. NON-AGENDA PUBLIC COMMENT - 7:30 PM

- 16th District PTA President reported on the California PTA Legislative conference as well as encouraged others to join PTA
- NFT spoke in support of the parcel tax as well as about salary negotiations being separate from the passing of the parcel tax

13. STAFF REPORTS - 8 PM

a. (8:00 PM) English Learner Services Update
   Rhonda Flemming, Multi-Tiered System of Support Coordinator, gave an English Learner Services update on how NUSD is working towards providing support and services to English Learners. Ms. Flemming thanked Leslie Smith for her work in this area.
NUSD currently serves 1,205 English Learners (EL) or 15.3% of overall students (7,857) with approximately 32 languages. NUSD is fortunate to have many students learning English as an additional language as they offer rich diversity in culture, language, and experiences to the community.

Trustees commented and asked clarifying questions.

Public Comment

- NFT President spoke about access to electives for English Learners in middle school

b. (8:15 PM) Newcomer Student Update

Jennifer Larson, Director of Student Success introduced Marta Posada and Karina Akouka, Novato Unified School District’s Newcomer Counselors. Ms. Posada and Ms. Akouka gave a Newcomer Student Update regarding NUSD’s newcomer student population. As of January 7, 2020, English Learner newcomer students total 299 or 3.8% of our students. The areas of focus for supporting our English learners can be categorized in three different areas: Systems and Process, Instruction, and Social and Emotional Wellness.

Trustees commented and asked clarifying questions.

14. DISCUSSION/ACTION - 8:30 PM

a. (8:30 PM) Approval of Sutter Novato Community Hospital Grant Agreement for Certified Athletic Trainers

Jonathan Ferrer, Assistant Superintendent - Human Resources, requested approval to accept the Sutter Novato Community Hospital Grant Agreement for Certified Athletic Trainers. The position will be a classified position, non-represented, and will require National Certification.

Trustees asked clarifying questions.

Public Comment

- NUSD teacher suggested having the Medical Careers Pathway students to work with Athletic Trainers.

Trustee Mack made a motion to approve the three (3) year grant agreement with Sutter Novato Community Hospital to help fund two (2) certified athletic trainers.

Motion made by: Greg Mack
Motion seconded by: Derek Knell
Voting
Maria Aguila - Yes
Debbie Butler - Yes
b.  (8:40 PM) Acceptance of Parcel Tax Oversight Committee 2018-2019 Annual Report

Yancy Hawkins, Assistant Superintendent - Business & Operations, introduced Allan Harris, Parcel Tax Oversight Committee member, who presented the Annual Report for the 2018-2019 fiscal year. The responsibility of the Parcel Tax Oversight Committee is to inform the public about the expenditures of Parcel Tax proceeds. As per the Board Policy, a report to the Board is issued annually. Mr. Harris thanked Ashley Albertson, Executive Assistant to the Assistant Superintendent - Business & Operations and Nancy Walker, Director of Fiscal Services, for their work on the Annual Report.

Trustees thanked the Committee for their hard work and asked clarifying questions.

Public Comment

- NFT Teacher commented on unaudited report numbers with regards to "attract and retain teachers" language

Trustee Knell made a motion to accept the 2018-2019 Annual Report from the Parcel Tax Oversight Committee.

Motion made by: Derek Knell
Motion seconded by: Thomas Cooper

Voting

Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

(8:55 PM) Acceptance of District's Demographic Study and Enrollment Projections

Yancy Hawkins, Assistant Superintendent - Business & Operations, requested the acceptance of the District's Demographic Study and Enrollment Projections. NUSD contracted Golden State Planning Group in the fall of 2019 to conduct a Demographic Analysis and Enrollment Projection Study. The study included an in-depth analysis of enrollment, including birth data, migration rates, land use, development, and planning; residency and census. The study aimed to examine enrollment trends throughout the District for budgetary planning, as well as, current and future building capacity needs.

Trustees asked clarifying questions. Trustees requested information on the number of transfer students annually into NUSD.
Trustee Mack made a motion to accept the District’s Demographic Study and Enrollment Projections as presented.

Motion made by: Greg Mack
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

(9:10 PM) Measure G Bond - Phase 2 Allocations
Yancy Hawkins, Assistant Superintendent - Business & Operations, presented the Bond Funding Summary with $103 million remaining for Phase 2 allocations. $44.05 million will be used for Deferred Maintenance. $3 million will be used for the IT’s One:World initiative.

$55.9 million remains to be allocated. Mr. Hawkins presented Trustees with six recommendations.

1. Approval of $7M to complete A/C installation
2. Approval of $1M for “Other (Marin Oaks, NCS, etc.)”
3. Approval of $4M for “High School-San Marin”
4. Approval of Facilities Weighted methodology
5. Approval of $26M for ES allocation for Phase 2
6. Approval of $18M for MS allocation for Phase 2

Trustees commented and asked clarifying questions.

Public Comment

- NFT President expressed concerns regarding Bond allocation split between elementary, middle, and high schools

Trustee Cooper made a motion to approve the Phase 2 allocation of $55.95M as detailed in the presentation.

Motion made by: Thomas Cooper
Motion seconded by: Greg Mack

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent
15. CONSENT

a. Minutes of the Regular Meeting of December 17, 2019
   Trustee Knell made a motion to approve the Minutes of the Regular Meeting of December 17, 2019.
   **Motion made by:** Derek Knell
   **Motion seconded by:** Greg Mack
   **Voting**
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Ross Millerick – Absent

b. Personnel Action Report for January 14, 2020
   Trustee Knell made a motion to approve the Personnel Action Report for January 14, 2020.
   **Motion made by:** Derek Knell
   **Motion seconded by:** Greg Mack
   **Voting**
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Ross Millerick – Absent

c. Approval of Board Bylaw Update - BB 9150 - Student Board Members
   Trustee Cooper made a motion to approve Board Bylaw Update - BB 9150 - Student Board Members.
   **Motion made by:** Thomas Cooper
   **Motion seconded by:** Greg Mack
   **Voting**
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Ross Millerick – Absent

d. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153
Trustee Knell made a motion to approve the Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153.

1. Loma Verde Elementary School: 4th Grade - Slide Ranch, Muir Beach, April 16-17, 2020
2. Novato High School: Medical Career Pathways - Long Beach, CA, April 2-6, 2020
3. Novato High School: Vocal Music - Folsom Jazz Festival, January 24-25, 2020
4. San Marin High School: Drama & Tech Theatre - Lenaea Theatre Festival, February 7-9, 2020

Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

e. Approval of Notice of Completion (NOC) for the Food and Nutritional Services (FANS) Warehouse Renovation Project at Olive Avenue

Trustee Knell made a motion to approve the Notice of Completion (NOC) for the Food and Nutritional Services (FANS) Warehouse Renovation Project at Olive Avenue.

Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

f. Approval of Quarterly Report for Williams Uniform Complaints - Quarter Ending December 31, 2019

Trustee Knell made a motion to approve the Quarterly Report for Williams Uniform Complaints - Quarter Ending December 31, 2019.

Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
g. Adoption of Resolution No. 24-2019/2020 and Approval of Annual Statement of Investment Policy

Trusted Knell made a motion to approve the Adoption of Resolution No. 24-2019/2020 and Approval of Annual Statement of Investment Policy.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

h. Approval to Dispose of Obsolete Textbooks/Instructional Materials

Trusted Knell made a motion to approve the Disposal of Obsolete Textbooks/Instructional Materials.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent

i. Ratify Warrant Register for Warrants Issued December 12, 2019 Through January 8, 2020

Trusted Knell made a motion to ratify Warrant Register for Warrants Issued December 12, 2019 Through January 8, 2020.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Ross Millerick – Absent
16. ADJOURNMENT - 9:45 PM
President Butler announced that the next Regular Board meeting will be on January 28, 2020.

The meeting was adjourned at 10:45 PM.

Vice President/Clerk

01/25/2020 Date