CALL TO ORDER AND ROLL CALL - 6 PM
President Butler called the meeting to order at 6 PM.
All Trustees present except Trustee Mack.

CLOSED SESSION AGENDA

CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 PM

Announcement - Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)

With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295
4. **PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 PM**

None

5. **CALL TO ORDER AND ROLL CALL - 7 PM**

President Butler called the meeting to order at 7:04 PM.

   a. Pledge of Allegiance

6. **ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:02 PM**

   a. Board Action in closed session must be reported in open session
      b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - Gave direction
      c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - Gave direction
      d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295 – Information only

7. **APPROVAL OF AGENDA - 7:04 PM**

   a. The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

   President Butler requested the Agenda be approved.

   Motion made by: Ross Millerick
   Motion seconded by: Thomas Cooper
   Voting
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Ross Millerick - Yes
   Greg Mack - Absent

8. **PUBLIC COMMENT ON CONSENT AGENDA - 7:06 PM**

   a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.
Public Comment for Items 15j and 15k

- President of Lanham Village Homeowners Association commented on NUSD Maintenance Building on C Street

9. APPROVAL OF CONSENT AGENDA - 7:08 PM

   a. All Consent items approved by a single action
      President Butler recused herself from Consent Items 15j and 15k.

      President Butler asked for a motion to approve the Consent Agenda excluding Items 15j and 15k.

      Trustee Millerick made a motion to approve the Consent Agenda excluding Items 15j and 15k.

      Motion made by: Ross Millerick
      Motion seconded by: Derek Knell

      Voting
      Maria Aguila - Yes
      Debbie Butler - Yes
      Thomas Cooper - Yes
      Diane Gasson - Yes
      Derek Knell - Yes
      Ross Millerick - Yes
      Greg Mack - Absent

10. STUDENT PRESENTATION - 7:10 PM

   a. Rancho Elementary School - Culture of Caring, Culture of Competence
      Rancho Elementary School Principal Catherine Nam introduced students who presented a video showing Novato High School AVID and MSA students working with Rancho students. Novato High JROTC also shared that have taught Rancho students how to properly raise, lower, and fold the American flag.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:20 PM

   a. Questions, Comments and Announcements
      Trustees

      - JLAC Update - The Joint Legislative Audit Committee (JLAC) is an active lobbying group which visits Sacramento to lobby for public education.
        - Pension costs are affecting budgets.
        - Governor is proposing one-time Special Education funds and will put together a committee to look at the issue.
        - Education Coalition - bargaining units and Trustees are advocating for a split tax to tax commercial properties differently from residential properties
        - AB39 Bill allows for increases in base grant funding

Minutes of Regular Meeting – January 28, 2020
Page 3 of 11
- AB34 and AB35 bills would limit local control funding and a potential return to categorical funding
- Attended Safe Routes meeting to discuss route maps to schools, particularly Loma Verde and Pleasant Valley. Safe Routes received a grant to be spent in Novato which gives Marin Transit a new pick up location for high school students in Hamilton to be dropped off at Novato High School
- Attended Government Budget Workshop with Superintendent Cosca and Assistant Superintendent Hawkins - school districts will receive COLA at 2.29%
- Attended Special Education Group Meeting
- Attended Measure G Oversight Committee Site Walks of San Marin, Novato High, Hamilton, and Food Services Sites
- Attended Legislative Day for PTA
- Site tour of San Jose Middle School

**Superintendent**

- Presented at PTAs, Service Clubs, and Marin Independent Journal regarding the Parcel Tax to educate the community
- Proud of our Board and PTA representatives who attended Legislative meetings to take action to advocate for education
- Need to continue to inform the Governor of our education needs

**Student Announcements**

 **Marin Oaks High School - DJ Straiten**

- College of Marin is teaching two classes - Hospitality and Microsoft Office
- First basketball game on site this year
- Four exit students have graduated

 **San Marin High School - Elizabeth DeRuvo**

- Winter Whiteout Dance was impressive
- JV Girls soccer beat Marin Catholic
- Girls Varsity Basketball competing in North Coast
- "Guys and Dolls" Musical coming up
- Jazz, Rock Band, and Speech & Debate are busy with events
- Two senior student athletes won Pitti Scholarships for outstanding sportsmanship

 **Novato High School - Not present**

12. NON-AGENDA PUBLIC COMMENT - 7:30 PM

- NUSD parents spoke regarding night custodial services at Lu Sutton Elementary School
- NUSD teacher and parent spoke regarding increasing teacher salaries
- NUSD parent spoke regarding using inclusive language when referring to children with special needs
NUSD teacher spoke regarding increasing retirement incentives for teachers

13. STAFF REPORT - 8 PM

a. Special Education Update - 8 PM
   Angela Kriesler, Director of Special Education, presented a Special Education update along with Deanna Scott, Assistant Director of Special Education, and Andrew Weiher, Behavioral Health Specialist.
   
   Ms. Kriesler shared the current status of Special Education department. DataMatters work is being looked at to coordinate with Special Education data needs. Ms. Scott shared metrics regarding Special Education students’ progress from California Dashboard trends.
   Mr. Weiher shared Evidence Based Practices with regards to the increase in the number of California students with Autism.
   
   Trustees thanked the department for their hard work and asked clarifying questions.

Public Comment

   • NUSD parent spoke regarding Special Education students and families needing support with timely assessments
   • NUSD parent and teacher spoke in support of improvements that have been made in Special Education; however, more work is needed with regards to electives for Special Education students at the middle school level and more Special Education training is needed for General Education teachers.

b. Food and Nutritional Services Operation Update - 8:30 PM
   Yancy Hawkins, Assistant Superintendent of Business and Operations, introduced Cody Williams, the new Director of Food & Nutritional Services, who started in the fall of 2019.
   Mr. Hawkins noted that Mr. Williams took over a program that has experienced deficits in revenue and participation. Participation in the meal program has increased daily since Mr. Williams’ arrival, while maintaining current staff levels and food purchasing.
   
   Mr. Williams gave an overview of the program, the challenges the department faces, the plans being implemented to improve quality and constancy of food product, the department’s commitment to healthy eating and lifestyle, and a look at the next steps for the department.
   
   Trustees asked that Food & Nutritional Services Board Policies be reviewed to ensure that they are current. Trustees suggested that guidance from the Director be provided to school sites regarding tips for safe food practices to accommodate students with food allergies when food is brought in to school by parents and guardians. Trustees invited Mr. Williams to return to a Board meeting to discuss metrics.
14. DISCUSSION/ACTION - 8:50 PM

a. Acceptance of the 2018-2019 Annual Audit Report - 8:50 PM
   Yancy Hawkins, Assistant Superintendent of Business and Operations, thanked Nancy
   Walker, Director of Fiscal Services, and Jennifer Frost, Business Manager, for their work
   on the audit. The 2018-2019 Annual Audit Report was presented by Sarah Palafox of
   Christy White & Associates as required by the Education Code. The audit report did not
   reveal any material weaknesses; there were no financial statement findings; and there
   were no federal or state award findings or questionable costs.

   Trustees asked clarifying questions.

   Trustee Millerick made a motion to accept the District’s 2018-2019 Annual Audit Report
   as presented.
   Motion made by: Ross Millerick
   Motion seconded by: Maria Aguila
   Voting
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Ross Millerick - Yes
   Greg Mack – Absent

b. 2020-2021 Governor’s Proposed Budget and Approval of the 2020-2021 NUSD Budget
   Development Calendar - 9:05 PM
   Yancy Hawkins, Assistant Superintendent of Business and Operations, presented the
   Governor’s Proposed Budget for 2020-2021. Of the approximately 20 proposals put
   forward, only one gives the District operational revenue or relief, which is the 2.29% Cost
   of Living Adjustment.

   On January 10, 2020 Governor Newsom unveiled his proposed State Budget for 2020-
   2021. The Governor proposes actions in the following areas:

   - Local Control Funding Formula: Proposes approximately $1.2 billion to fund a
     2.29% cost-of-living adjustment (COLA) to the LCFF. This is lower than the 3%
     COLA projected at adoption of the 2019-20 State Budget, but higher than the
     LAO’s estimate of 1.79% used in the 2019-2020 NUSD First Interim.
   - Other Areas: Governor Newsom made proposals in many areas of the education
     budget including special education, professional development, educator needs in
     specific credential areas, community schools, and low performing schools.
     Unfortunately, at this time, NUSD is either not eligible for these proposals or the
     proposals come with additional requirements which would eliminate any
     operational savings from the new funding.

   Trustees asked clarifying questions and requested that the 2020-2021 Budget
   Development Calendar be distributed to Trustees separately.
Trustee Cooper made a motion to approve the 2020-2021 NUSD Budget Development Calendar.

Motion made by: Thomas Cooper
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

15. CONSENT

a. Minutes of the Regular Meeting of January 14, 2020

Trustee Millerick made a motion to approve the Minutes of the Regular Meeting of January 14, 2020.

Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent


Trustee Millerick made a motion to approve the Personnel Action Report for January 28, 2020.

Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

c. Approval of New Job Description and Salary Schedule for Certified Athletic Trainer

Trustee Millerick made a motion to approve the New Job Description and Salary Schedule for Certified Athletic Trainer.
Motion made by: Ross Millerick
Motion seconded by: Derek Knell
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

d. Approval of Board Policy Update - BP 0450 - Comprehensive Safety Plan (BP, AR)
Trustee Millerick made a motion to approve Board Policy Update - BP 0450 - Comprehensive Safety Plan (BP, AR).
Motion made by: Ross Millerick
Motion seconded by: Derek Knell
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

e. Approval of Follow-Up Response to Marin County Civil Grand Jury: The Status of Career Technical Education in Marin County
Trustee Millerick made a motion to approve the Follow-Up Response to Marin County Civil Grand Jury: The Status of Career Technical Education in Marin County.
Motion made by: Ross Millerick
Motion seconded by: Derek Knell
Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

f. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153
Trustee Millerick made a motion to approve the Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153:

1. San Marin High School: Cheer - Anaheim, February 12-16, 2020

Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

Approval to Award Addendum #1 to the Original Contract with CA+SA Studio (CA+SA) for Architectural and Engineering (A&E) Services for Loma Verde ES Office HVAC Installation Project
Trustee Millerick made a motion to approve the Award Addendum #1 to the Original Contract with CA+SA Studio (CA+SA) for Architectural and Engineering (A&E) Services for Loma Verde ES Office HVAC Installation Project.
Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

Approval of Award of Contract to Hibser Yamauchi (HY) Architects for Architectural Services for Measure G Bond Program Phase 2 Support
Trustee Millerick made a motion to approve the Award of Contract to Hibser Yamauchi (HY) Architects for Architectural Services for Measure G Bond Program Phase 2 Support.
Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

Approval of Notice of Completion (NOC) for the Proposition 39 (Prop 39) Energy Efficiency Project at Various District Sites
Trustee Millerick made a motion to approve the Notice of Completion (NOC) for the Proposition 39 (Prop 39) Energy Efficiency Project at Various District Sites.
Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
Maria Aguila - Yes
Debbie Butler - Yes
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

j. Approval of Change Order (CO) #4 to the Grounds, Maintenance & Operations (GMO) GMH Builders, Inc. Building Contract at 971 C Street

Trustee Millerick made a motion to approve the Change Order (CO) #4 to the Grounds, Maintenance & Operations (GMO) GMH Builders, Inc. Building Contract at 971 C Street.

Motion made by: Ross Millerick
Motion seconded by: Thomas Cooper

Voting
Maria Aguila - Yes
Debbie Butler - Recuse
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

k. Approval of Change Order (CO) #2 to the Grounds, Maintenance & Operations (GMO) Bluescope Metal Building Contract at 971 C Street

Trustee Millerick made a motion to approve the Change Order (CO) #2 to the Grounds, Maintenance & Operations (GMO) Bluescope Metal Building Contract at 971 C Street.

Motion made by: Ross Millerick
Motion seconded by: Thomas Cooper

Voting
Maria Aguila - Yes
Debbie Butler - Recuse
Thomas Cooper - Yes
Diane Gasson - Yes
Derek Knell - Yes
Ross Millerick - Yes
Greg Mack – Absent

l. Approval of Settlement to the Food and Nutritional Services (FANS) GMH Builders, Inc. Building Contract at 819 Olive Avenue

Trustee Millerick made a motion to approve the Settlement to the Food and Nutritional Services (FANS) GMH Builders, Inc. Building Contract at 819 Olive Avenue.

Motion made by: Ross Millerick
Motion seconded by: Derek Knell

Voting
m. Ratify Warrant Register for Warrants Issued January 9, 2020 Through January 22, 2020
   Motion made by: Ross Millerick
   Motion seconded by: Derek Knell

Voting
   Maria Aguila - Yes
   Debbie Butler - Yes
   Thomas Cooper - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Ross Millerick - Yes
   Greg Mack – Absent

16. ADJOURNMENT - 9:40 PM
   President Butler announced that there will be a Special Board meeting on Saturday, February 8, 2020 at 9 AM and the next Regular Board meeting will be on February 11, 2020.

   The meeting was adjourned at 9:40 PM.

   Vice President/Clerk

   Date