Novato Unified School District
Meeting Minutes

Regular Meeting of the Board of Trustees
02/11/2020 06:00 PM
Novato District Education Center,
1015 Seventh Street
Novato, CA 94945

NUSD Mission
Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.

Attendees

Voting Members
Debbie Butler, President
Diane Gasson, Trustee
Derek Knell, Trustee
Greg Mack, Trustee

ABSENT
Maria Aguila, Vice President
Thomas Cooper, Trustee
Ross Millerick, Trustee

1. CALL TO ORDER AND ROLL CALL - 6 PM
   President Butler called the meeting to order at 6 PM.
   All trustees present except Trustee Aguila, Trustee Cooper, and Trustee Millerick.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 PM
   a. Announcement - Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.
   b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §48918 (c): Consider Stipulated Agreements for Expulsion - Student #1000056169
   c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)
d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

e. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Insurance Claim # 581889

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 PM
   None

5. CALL TO ORDER AND ROLL CALL - 7 PM
   President Butler called the meeting to order at 7:02 PM.

   President Butler appointed Trustee Knell to serve as Vice President/Clerk in Trustee Aguila’s absence for the February 11, 2020 Regular board meeting.

   a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:02 PM

   a. Board Action in closed session must be reported in open session.
   b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §48918 (c): Consider Stipulated Agreements for Expulsion - Student #1000056169

   On Tuesday, February 11, 2020, the Novato Unified School District Board of Trustees met in closed session to review the Administrative Hearing Panel’s recommendation on an expulsion of student # 1000056169. Based on the review of the Panel’s recommendation, Trustee Mack made the motion to expel. The student will be expelled to Marin County Office of Education’s Marin Community school for the remainder of the semester for the following Ed Code Violations 48915 (a) (2) 48900 (c). Trustee Gasson seconded the motion.

   The rollcall vote is:
   - Trustee Aguila - Absent
   - Trustee Butler - Aye
   - Trustee Cooper - Absent
   - Trustee Gasson - Aye
   - Trustee Knell - Aye
   - Trustee Mack - Aye
   - Trustee Millerick - Absent
c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - Gave direction

d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Jonathan Ferrer, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - Gave direction

e. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Insurance Claim # 581889 - Denied claim

7. APPROVAL OF AGENDA - 7:04 PM

a. The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

President Butler requested the Agenda be approved.

Motion made by: Greg Mack
Motion seconded by: Derek Knell

Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila - Absent
Thomas Cooper - Absent
Ross Millerick - Absent

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 PM

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:08 PM

a. All Consent items approved by a single action.

President Butler asked for a motion to approve the Consent Agenda.
Trustee Gasson requested to pull Item 15e to recognize the hard work that went into the Data Matters initiative.
President Butler asked for a motion to approve the Consent Agenda excluding Item 15e. 
Trustee Knell made a motion to approve the Consent Agenda excluding Item 15e. 
Motion made by: Derek Knell 
Motion seconded by: Greg Mack 
Voting 
Debbie Butler - Yes 
Diane Gasson - Yes 
Derek Knell - Yes 
Greg Mack - Yes 
Maria Aguila – Absent 
Thomas Cooper – Absent 
Ross Millerick – Absent

10. STUDENT PRESENTATION - 7:10 PM 

a. San Marin High School - Culture of Excellence
San Marin High School teacher Tim Blok introduced his Biotech students who debated the pros and cons of genetically modified organisms in food products.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:20 PM 

a. Questions, Comments and Announcements

Trustee Announcements

- Facilitated Gab with Gasson meeting. Topics: Measure A, Special Education, Transportation
- Attended North Marin Council PTA meeting
- Next Not in Our Town Meeting - March 9th @ NUSD at 5:30 PM
- Visited MSA 8th Grade auditions at Novato High School
- Visited CTE video and computer lab at Novato High School. Equipment provided thanks to CTE grants.
- Novato High Open House - February 13th @ 6 PM
- Attended Paint the Town Red Novato City Celebration. Dale Kline was awarded the Novato Citizen of the Year. Dale is a School Fuel Board Member who oversees the Tour of Novato which supports all of Novato’s public schools. President Butler thanked Dale for his time and effort in supporting NUSD.
- Attended San Jose Middle School auction.
Superintendent Announcements

- Attended multiple meetings to share factual information regarding Measure A to community members, local business groups, PTAs, PTSAs, and local government officials

Student Announcements

San Marin High School - Elizabeth DeRuvo

- Basketball and Soccer held Senior Nights
- Special Education students from San Marin and Redwood High School participated in a basketball game
- Drama students participated in the Lenea Festival
- Student groups Bring Change to Mind and Do Good Be Kind are working on initiatives
- Water filter stations were installed
- Debate team won recent competition

Novato High School - Eva Gogas

- Winter Spirit Week and Winter Formal Dance took place
- Spring Sports try-outs started this week
- Students vs. Staff Soccer game took place - students won for the first time!
- MSA Dance Choreography show in progress
- Wellness Week events happening this week. Students may choose from 50 sessions on a variety of Wellness topics to attend during their 90-minute Office Hour time slot
- Therapy dogs are visiting the NHS library
- Valentine's Day tradition of writing each student's name on a heart to display at school continues

Marin Oaks High School - Not present

12. NON-AGENDA PUBLIC COMMENT - 7:30 PM

- NUSD teacher spoke regarding the status quo of education funding
13. DISCUSSION/ACTION - 8 PM

a. (8 PM) Resolution No. 25-2019/2020 Dolores Huerta Day
Superintendent Kris Cosca introduced Novato High School teacher Maria Romero to present a resolution recognizing Dolores Huerta Day. Ms. Romero introduced two Novato High School students who read the resolution in English and Spanish. Owen Martinez-Alejandre read the resolution in English, and Damaris Benavides-Martinez read the resolution in Spanish.

Dolores Huerta is the most prominent Mexican-American female labor leader in the United States and is the co-founder with Cesar Chavez of the United Farm Workers of America. Ms. Huerta was a school teacher in Stockton, California, and in the 1950s, she served in the leadership of the Stockton Community Service Organization, during which time she set up voter registration drives, pressed local governments for barrio improvements; and founded the Agricultural Workers Association.

Trustees thanked the presenters for bringing the resolution to the board for adoption.

Trustee Knell made a motion to adopt Resolution No. 25-2019/2020 Dolores Huerta Day. April 10th will be recognized as Dolores Huerta Day.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila – Absent
Thomas Cooper – Absent
Ross Millerick – Absent

Student Board Member Preferential Votes
Elizabeth DeRuvo - Yes
Eva Gogas – Yes

b. (8:15 PM) Approval of the 2019-2020 Single Plans for Student Achievement (SPSA) for Elementary Schools
Amie Carter, Assistant Superintendent of Education Services, introduced the elementary school principals who elaborated on their school's data from the California Dashboard as it relates to Culture of Caring, Culture of Competence, and Culture of Excellence. Hamilton, Loma Verde, Lu Sutton, Lynwood, Olive, Pleasant
Valley, Rancho, and San Ramon principals presented.

Culture of Caring was measured in absenteeism and suspension rates. Culture of Competence was measured in graduation rates and broad course of study. Culture of Excellence was measured in student achievement in English Language Arts and Mathematics.

Elementary School Site Councils at each site approved their Single Plans for Student Achievement which were then presented to the Board for approval. School Site Councils hold annual elections to form a council of certificated staff, classified staff, and parent volunteers.

Trustee Knell made a motion to approve the 2019-2020 Single Plans for Student Achievement for the Elementary Schools.

Motion made by: Derek Knell  
Motion seconded by: Greg Mack

Voting
Debbie Butler - Yes  
Diane Gasson - Yes  
Derek Knell - Yes  
Greg Mack - Yes  
Maria Aguila – Absent  
Thomas Cooper – Absent  
Ross Millerick – Absent

14. STAFF REPORT - 9:15 PM

a. (9:15 PM) Marin Community Foundation (MCF) PreK – 5th grade Promoting Early School Update

Amie Carter, Assistant Superintendent of Education Services, introduced Don Jen from the Marin Community Foundation to present an update on the progress of the Marin Community Foundation (MCF) PreK–5th grade "Promoting Early School Success" Grant. The Grant is entering its eleventh year. In 2017-18, NUSD expanded the principles of the P3 work to all eight NUSD elementary schools. The work continues to focus on data, equity, and aligning curriculum, instruction, and assessment. By developing cultural proficiency, improving instructional practice, focusing on the Predictors of Success, increasing parent engagement, and using data from common assessments to monitor student progress and strategically focus instruction, the schools are observing increased family engagement and improved student behavior.

Trustees thanked the Marin Community Foundation for their support of the Novato Unified School District and asked clarifying questions.
15. CONSENT

a. Minutes of the Regular Meeting of January 28, 2020
   Trustee Knell made a motion to approve the Minutes of the Regular Meeting of January 28, 2020.
   Motion made by: Derek Knell
   Motion seconded by: Greg Mack
   Voting
   Debbie Butler - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Maria Aguila – Absent
   Thomas Cooper – Absent
   Ross Millerick – Absent

b. Personnel Action Report for February 11, 2020
   Trustee Knell made a motion to approve the Personnel Action Report for February 11, 2020.
   Motion made by: Derek Knell
   Motion seconded by: Greg Mack
   Voting
   Debbie Butler - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Maria Aguila – Absent
   Thomas Cooper – Absent
   Ross Millerick – Absent

c. Approval of NUSD Comprehensive School Safety Plan
   Trustee Knell made a motion to approve the NUSD Comprehensive School Safety Plan.
   Motion made by: Derek Knell
   Motion seconded by: Greg Mack
   Voting
   Debbie Butler - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Maria Aguila – Absent
   Thomas Cooper – Absent
   Ross Millerick – Absent
d. Approval of Education Services Related Board Policy (BP/AR/E) - 6174 - Education for English Language Learners

Trustee Knell made a motion to approve Education Services Related Board Policy (BP/AR/E) - 6174 - Education for English Language Learners.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila - Absent
Thomas Cooper - Absent
Ross Millerick - Absent

e. Approval of Data Matters Memorandum of Understanding (MOU) and Pupil Records Rider with Miller Creek School District

Trustee Gasson made a motion to approve the Data Matters Memorandum of Understanding (MOU) and Pupil Records Rider with Miller Creek School District.

Motion made by: Diane Gasson
Motion seconded by: Greg Mack

Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila - Absent
Thomas Cooper - Absent
Ross Millerick - Absent

f. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153

Trustee Knell made a motion to approve Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles per Board Policy 6153.

1. Novato High School: Theatre – Folsom, February 7-9, 2020
2. San Marin High School: Speech & Debate – Stanford Invitational, February 8-10, 2020
3. Novato High School: Theatre – Chapman University, February 20-23, 2020
5. San Marin High School: Music – Santa Cruz, March 19-21, 2020
7. San Marin High School: Speech & Debate – Santa Clara, March 27-29, 2020
8. Pleasant Valley Elementary School: 5th Grade - Alliance Redwoods, April 14-17, 2020
9. Rancho Elementary School: 5th Grade – Audubon Canyon Ranch, April 23-24, 2020
10. Rancho Elementary School: 5th Grade – Audubon Canyon Ranch, April 30, 2020 - May 1, 2020

Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila – Absent
Thomas Cooper – Absent
Ross Millerick – Absent

g. Approval to Purchase Google Chrome Management Console Licenses to Support Chromebook Purchase (Phase 4)
   Trustee Knell made a motion to approve the purchase of Google Chrome Management Console Licenses to Support Chromebook Purchase (Phase 4).
   Motion made by: Derek Knell
   Motion seconded by: Greg Mack
   Voting
   Debbie Butler - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
   Greg Mack - Yes
   Maria Aguila – Absent
   Thomas Cooper – Absent
   Ross Millerick – Absent

h. Approval to Award Contract to Roto-Rooter for Sewer Work in Support of the Center for the Sciences Building at Novato HS
   Trustee Knell made a motion to approve awarding the Contract to Roto-Rooter for Sewer Work in Support of the Center for the Sciences Building at Novato High School.
   Motion made by: Derek Knell
   Motion seconded by: Greg Mack
   Voting
   Debbie Butler - Yes
   Diane Gasson - Yes
   Derek Knell - Yes
i. Approval of Gifts or Donations to the District per Board Policy 3290
Trustee Knell made a motion to approve Gifts or Donations to the District per Board Policy 3290.
Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila - Absent
Thomas Cooper - Absent
Ross Millerick - Absent

j. Approval to Dispose of Obsolete Property/Equipment
Trustee Knell made a motion to approve the Disposal of Obsolete Property/Equipment.
Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila - Absent
Thomas Cooper - Absent
Ross Millerick - Absent

k. Approval to Dispose of Obsolete Textbooks/Instructional Materials
Trustee Knell made a motion to approve the Disposal of Obsolete Textbooks/Instructional Materials.
Motion made by: Derek Knell
Motion seconded by: Greg Mack
Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila – Absent
Thomas Cooper – Absent
Ross Millerick – Absent

I. Ratify Warrant Register for Warrants Issued January 23, 2020 Through February 5, 2020

Trustee Knell made a motion to ratify Warrant Register for Warrants Issued January 23, 2020 through February 5, 2020.

Motion made by: Derek Knell
Motion seconded by: Greg Mack

Voting
Debbie Butler - Yes
Diane Gasson - Yes
Derek Knell - Yes
Greg Mack - Yes
Maria Aguila – Absent
Thomas Cooper – Absent
Ross Millerick – Absent

16. ADJOURNMENT - 10 PM

President Butler announced that the next Regular Board meeting will be on March 3, 2020.

The meeting was adjourned at 9:24 PM.